# REGION IV BLACKS IN GOVERNMENT

***ALABAMA FLORIDA GEORGIA KENTUCKY MISSISSIPPI NORTH CAROLINA SOUTH CAROLINA TENNESSEE***

# EXECUTIVE COMMITTEE MEETING Conference Planning Committee REPORT

## May 17, 2023

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RESPONSIBILITIES

The Conference Planning Committee shall develop and implement plans for the Annual Training Conference to include action subcommittees for: finance and budget, training and education, speakers, banquet, annual business meeting, communication and public relations, and exhibits. S

**I. ACTION ITEMS**

**None**

**II. ACTIVITIES**

* Work with the Regional President Honorable Mercer on workshops and registration.
* Email Registration Package to Chapters Presidents Thanks Dr. McKethan for Designing the Registration package
* Coordinate with Kim Peterson on the Square fee (2.9%)
* As of 16 May seven (7) has registration for the conference
* Save the Date for the Conference email on 7 May 2023
* Five (5)Workshops
	+ (HR)- USAJOB 101
	+ (PD- Creating a Career Development Plan
	+ (EEO) -2 workshop
	+ (HR) – Maximizing Social Security and Retirement Income
* Registration Fee $28.00 included the $2.9 Square Fee
* Received 2 Souvenir Ad
* Souvenir Booklet ad- Full page $127.00, Half Page ad - $77.00 and Quarter ad -$47.00

**III. CONCERNS / ISSUES**

**IV. INVITATIONS & EVENTS**

* June 3, 2023, Region IV Virtual Training Conference
* August 28-31, 2023, National Training Institute