|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| REGION IV TRACKING LOG | | | | | | |
| **Item No.** | **Date of**  **Action** | **Action** | **Responsible**  **Person(s)** | **Target**  **Date(s)** | **Completion**  **Date(s)** | **Status/Comments** |
| 1 | 5/16/2019 | Motion passed to review the  Policies & Procedures Manual, to  clarify and/or re-write any policies  changes and/or procedures changes  that may need amending or need further clarification that may also include dates and timelines. | Honorable  Alice Mercer | To be  determined |  | Region IV Council President made a  motion to establish an Ad Hoc Committee  to review, revise, and update Region IV  Policies and Procedures Manual during the  Fall Council Meeting. Honorable Beverly  Johnson has approved to Chair this Committee. Action not completed. **Ongoing** |
| 2 | 03/25/2021 | Revised Website Update | Veronica G. Robinson | 06/01/2022 |  | Ongoing. |
| 3 | 03/25/2021 | Strategic Plan Workshop Date(s) | Dr. Deborah McClanahan | 05/20/2021 | 02/14/2022 | ***Completed****. Dates Posted on Region IV's Website.* |
| 4 | 11/10/2022 | Motion passed that the EC meet face-to-face in Tampa, FL in conjunction with the National Leadership meeting. | Motioned & Seconded  EC | 11/20/2022 | 11/22/2020 | **Completed** |
| 5 | 11/10 2022 | Motion passed that Region IV would host a face-to-face spring RTC and council meeting for 2023. | Motioned & Seconded  EC | To be determined |  | Status undetermined/not completed |
| 6 | 11/10/2022 | Notice was to be sent out to chapter Presidents concerning hosting spring RTC 2023. | Honorable Stevens | 11/11/2022 | 30 days from notice date | Status undetermined/not completed |
| 7 | 01/21/2023 | Motion passed, to approve several of Honorable Mercer’s standing committee Chairs appointments. | Executive committee | 01/21/2023 | 01/21/2023 | **Completed** |
| 8 | 01/21/2023 | Motion passed to approve Finance Chair | Executive committee | 01/21/2023 | 01/21/2023 | **Completed** |
| 9 | 01/21/2023 | President Mercer task Assistant Treasurer to explore initiatives for NTI of a QR Code with a video clip welcome new members into the Region. | Ms. Ervin | NTI 2024 |  | Status undetermined/not completed |
| 10 | 03/15/23 | Executive Committee approved Director Wilson the Host city coordinator, 2024 NTI and 2023 RTC planning Chair. | Motioned & Seconded  EC | 03/15/23 | 03/15/ | **Completed** |
| 11 | 03/15/23 | Executive Committee approved to host 4 workshops, one room, 2 hrs. each. | Motioned & Seconded  EC | 03/15/23 | 03/15/23 | **Completed** |
| 12 | 03/15/23 | Executive Committee approved to host a virtual RTC. The registration would be $25 per person. | Motioned & Seconded  EC | 06/03/23 | 03/15/23 | **Completed** |
| 13 | 03/15/23 | Executive Committee approved to have a souvenir booklet. Ads @ $125 full page, $75 half page, and $45 a quarter page. | Motioned & Seconded  EC |  | 03/15/23 | **Completed** |
| 14 | 03/15/23 | Executive Committee approved to pre-registration be sent out no later than April 4 23, and closed May 20, 23 | Motioned & Seconded  EC | 05/20/23 | 05/20/23 | **Completed** |
| 15 | 03/15/23 | Executive Committee approved the RTC Theme “Building on the Legacy of Advocacy, career development and Collaboration” | Motioned & Seconded  EC | 03/15/23 | 03/15/23 | **Completed** |
| 16 |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |
| 21 |  |  |  |  |  |  |
| 22 |  |  |  |  |  |  |
| 23 |  |  |  |  |  |  |
| 24 |  |  |  |  |  |  |
| 25 |  |  |  |  |  |  |
| 26 |  |  |  |  |  |  |
| 27 |  |  |  |  |  |  |
| 28 |  |  |  |  |  |  |
| 29 |  |  |  |  |  |  |
| 30 |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| REGION IV TRACKING LOG | | | | | | |
| **Item No.** | **Date of**  **Action** | **Action** | **Responsible**  **Person(s)** | **Target**  **Date(s)** | **Completion**  **Date(s)** | **Status/Comments** |
| 31 |  |  |  |  |  |  |
| 32 |  |  |  |  |  |  |
| 33 |  | . |  |  |  |  |
| 34 |  |  |  |  |  |  |
| 35 |  |  |  |  |  |  |
| 36 |  |  |  |  |  |  |
| 37 |  |  |  |  |  |  |
| 38 |  |  |  |  |  |  |
| 39 |  |  |  |  |  |  |
| 40 |  |  |  |  |  |  |
| 41 |  |  |  |  |  |  |
| 42 |  |  |  |  |  |  |
| 43 |  |  |  |  |  |  |
| 44 |  |  |  |  |  |  |
| 45 |  |  |  |  |  |  |
| 46 |  |  |  |  |  |  |
| 47 |  |  |  |  |  |  |
| 48 |  |  |  |  |  |  |
| 49 |  |  |  |  |  |  |
| 50 |  |  |  |  |  |  |
| 51 |  |  |  |  |  |  |
| 52 |  |  |  |  |  |  |
| 53 |  |  |  |  |  |  |
| 54 |  |  |  |  |  |  |
| 55 |  |  |  |  |  |  |
| 56 |  |  |  |  |  |  |
| REGION IV EC ACTION LOG | | | | | | |
| **Item No.** | **Date of**  **Action** | **Action** | **Responsible**  **Person(s)** | **Target**  **Date(s)** | **Completion**  **Date(s)** | **Status/Comments** |
| 1 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |