 **REGION IV BLACKS IN GOVERNMENT**

 ***ALABAMA FLORIDA GEORGIA KENTUCKY MISSISSIPPI***

 ***NORTH CAROLINA SOUTH CAROLINA TENNESSEE***

REGION IV EXECUTIVE COMMITTEE

ASSISTANT TREASURER REPORT

## March 24, 2024

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1. **RESPONSIBILITIES**
* The Assistant Treasurer shall maintain a record of all dues-paying chapters and submit notifications of dues and shall report on the status of paid-up chapters. The Assistant Treasurer shall perform the duties and functions of the Treasurer during the absence or incapacitation of the Treasurer. This includes countersign with the Regional Council President or Executive Vice President checks drawn on the Regional Council Treasury.
1. **ACTION ITEMS**

None

1. **ACTIVITIES**
* March 17, 2024 – Sent all Region IV Presidents a reminder regarding Chapter assessment and Financial Obligation due March 31, 2024.
* February 10 and 1l, 2024 – Disseminated Assessment Letter per Article XIV, *Dues and Assessments*, of the Region IV Regional Council Bylaws, the Council assesses annual regional dues for each chapter based on the number of members listed on the National roll as financial from January 1 through December 31 of each year.
* February 10, 2023 – Disseminated notification to Region IV chapter president regarding BIG 2024 Financial reporting requirements.
1. **CONCERNS/FYI**
* **None**

**Committee Members**

Dr. Janice Boss

Darlene Green